

How we fit

About us

Organisational Structure

Trust structure

Lists of and information relating to

Scheme requirements

Annual Report - Publications and reports

Senior staff and management board members

Trust structure

Ward information

Location and contact details for all public-facing departments

Clinic Information

Addenbrooke's clinical services

Rosie clinical services

What we spend and how we spend it

Annual statement of accounts, Budgets and Variance Reports

Annual Report - Publications and reports

Council of Governors meetings

Monthly expenditure

Finance

Financial audit reports

Annual Report - Publications and reports

Standing financial instructions

Policies and procedures

Capital programme

Annual Report - Publications and reports

Staff and board members allowances and expenses	Board of Directors
Staff pay and grading structures	NHS pay - agenda for change - pay rates
Funding (including endowment funds)	Annual Report - Publications and reports
Procurement and tendering procedures	Procurement
Details of contracts currently being tendered	Procurement
List and value of contracts awarded and their value	Procurement

What are our priorities and how are we doing?

Annual Report	Annual Report - Publications and reports
Annual Business Plan	Annual Plan
Targets, aims and objectives	Annual Plan
Strategic direction documentation (5 year plan)	Annual Plan The Future:2020 vision
Performance against targets (KPI/performance framework)	Performance

Clinical governance	Performance
Care Quality Commission's (CQC) annual 'healthcheck'	Performance
Audit reports	Council of Governors meetings
Service user surveys	Available on request

How we make decisions

Board papers – agenda, supporting papers and minutes	Council of Governors meetings Board of Directors meeting minutes
Patient and public involvement strategy (PPI), Public consultations	We do not have one
Internal communications guidance and criteria used for decision making	Policies and procedures

Policies and procedures

Conduct of business and provision of service	Policies and procedures
Human resources	Policies and procedures
Recruitment and employment	Policies and procedures

Standing financial procedures Policies and procedures

Standing orders Policies and procedures

Complaints and customer service p&p Policies and procedures

Data protection, info gov and caldicott guardian Policies and procedures

Estate management, charging regimes and policies Policies and procedures

List and registers

Information currently legally required to hold in publicly available registers Annual Report - Publications and reports
Annual Plan

List of main contractors / suppliers Procurement

Assets registers and information asset register Annual Report - Publications and reports

Register of interest kept in the authority Available on request

Register of gifts and hospitality provided to board members and senior personnel Board of Directors

Disclosure log Publication Scheme

The services we offer

Clinical services provided/commissioned	<p>Addenbrooke's clinical services</p> <p>Rosie clinical services</p>
Non-clinical services	Non clinical services
Services for which the authority is entitled to recover a fee, stated fee	Access to health records
Patient information leaflets, booklets, newsletters	Patient information and consent forms
PALS	Patient Advice and Liaison Service (PALS)
Advice and guidance	For patients
Corporate communications and media releases	For the Press

Where the information is held

Requirement